



Amery Woman's Club

PO Box 94 - Amery, WI 54001

EVENT/FUNDRAISING FINANCIAL REPORTING FORM

NOTE: This form will be included in the change fund bag you receive from the treasurer prior to all fundraising events. Please complete this form and return it to the Change Fund bag at the end of the event. Return the Change fund bag to the Treasurer.

Fundraising Activity: _____ Date: _____

Event Coordinator or Chairperson (PRINT): _____

First Funds Counter (PRINT): _____

Second Funds Counter (PRINT): _____

- Beginning Balance in the Change Bag: \$ _____
- Total Funds Raised at Event: \$ _____
- Total Funds Submitted to Treasurer: \$ _____

I confirm the fund balances are correct as indicated:

- First Counter Signature: _____
- Second Counter Signature: _____
- Treasurer's Signature: _____

Approved by Committee Chair: _____ Date: _____
(Signature)

Approved by AWC President: _____ Date: _____
(Signature)

(Approved: Dec 12, 2016)

(Receipt of Funds – Tear off this lower section and give to the Event Coordinator for their records if requested.)

DATE: _____ FUNDRAISING EVENT: _____

Event Coordinator or Individual Submitting Funds: _____

Total Funds Submitted: _____

Treasure/Individual Receiving Funds: _____